

CEP Writing Course Assignment

Assignment

- 1 Choose one of your groups.
- 2 What are you studying? Topic? Grammar?
- 3 Choose a writing task. *See the A-Z below for some suggestions.
- 4 Write the instructions for the task. Include the Target Reader.

Sample instructions:

Your English teacher has asked you to write a letter to/email to/review of/an essay about

Your friend has sent you a message/note/letter Reply to your friend.

In class, you have been learning about

You are going to take part in a competition. Prepare a (presentation/poster/infographic.....)

- 5 Decide what area you want to assess (*Content, Communicative Achievement, Organisation, Language*)
- 6 Give the task to your students.
- 7 Bring along some examples to our session February 19th!

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| A articles, agendas, adverts, advice, appendices, addresses | M manuals, messages, memoirs |
| B brochures, blog posts, bucket lists | N newsletters, notes |
| C catalogues, captions, CVs, certificates, charts | O obituaries, offers, overviews |
| D diaries, descriptions, drafts | P posts, plans, poems, posters, proposals, prescriptions |
| E essays, emails, experiments | Q questionnaires, quizzes, queries |
| F factsheets, forms, Facebook posts | R reports, reviews, replies, raps, requests |
| G graffiti, guidelines, guarantees | S stories, summaries, signs, songs, signs, scripts, slides |
| H headlines, headings, hashtags | T texts, tweets, translations |
| I infographics, information sheets, indexes, information | V video subtitles, video transcripts, vlogs |
| J journals, job adverts | W write-ups, Whats Apps, We Chat |
| K keys, keynote speeches | Y yarns |
| L letters, lines, lists | |